



Club Safeguarding Risk Assessment Document 2021

Pembroke Cricket Club (Sydney Parade) Park Ave, Sandymount, Dublin 4

This risk assessment considers the potential for harm to come to children whilst they are in your club's care. This risk assessment precedes the Child Safeguarding Statement (Section 11 (1b) Children First Act 2015) which is developed following this risk assessment process. In accordance with the requirements of Section 11 (1) of the Children First Act 2015 the risk is of abuse and harm, not general health and safety risk (covered under a separate H&S policy and risk assessment).

Section 11 (1) of the Children First Act 2015 states that where a person proposes to operate as a provider of a relevant service, he or she shall, within 3 months from the date on which he or she commences as such a provider -

- (a) Undertake an assessment of any potential for harm to a child while availing of the service (in this section referred to as a "risk").

Potential risk of harm to children	Likelihood of harm happening L-M-	Code of Ethics required Policy or Guidance document	Responsibility for risk	Further action required ...
CLUB & COACHING PRACTICES				
Lack of coaching qualification	Medium	<ul style="list-style-type: none"> ▪ Coach education policy ▪ Safe recruitment policy 	Club committee Head coach Club Children's officer	Club to maintain a list of persons involved with youth teams with proof of coaching and safeguarding qualifications
Supervision issues	Medium	<ul style="list-style-type: none"> ▪ Supervision policy ▪ Coach education policy 	Club committee Head coach	Ensure role description is clear Ongoing review
Unauthorised photography & recording activities	Medium	<ul style="list-style-type: none"> ▪ Photography and Use of Images policy ▪ Code of conducts 	Club committee Team head coach Club Children's Officer	Ensure policies are accessible and promoted to members Ongoing review
Behavioral Issues – peer to peer and leader behavior	Medium	<ul style="list-style-type: none"> ▪ Code of Conduct ▪ Child Safeguarding Training (SG 1) ▪ Complaints & Disciplinary policy 	Club committee Club Children's Officer Cricket Ireland	All persons working/volunteering with children must agree to and sign a code of conduct
Lack of gender balance amongst coaches	Medium	<ul style="list-style-type: none"> ▪ Supervision policy ▪ Child Safeguarding Training ▪ Safe recruitment policy 	Club committee	Ongoing review - develop dedicated strategy to attract more female coaches within cricket
No guidance for travelling and away trips	Medium	<ul style="list-style-type: none"> ▪ Travel/Away trip policy ▪ Child Safeguarding Training 	Club committee Head coach travelling	Make policies available to all involved pre-travel



Lack of adherence with procedures in Safeguarding Code (ratio's, transport etc.)	High	<ul style="list-style-type: none"> Safeguarding Code Complaints & disciplinary policy Code of conduct 	<p>Club committee</p> <p>Club Children's officer</p>	Ongoing review
COMPLAINTS & DISCIPLINARY				
Lack of awareness of a Complaints & Disciplinary policy and process	High	<ul style="list-style-type: none"> Child safeguarding policy Complaints & Disciplinary process from Code of Ethics Reporting procedure Communications procedure 	<p>Club committee</p> <p>Club Children's officer</p> <p>Cricket Ireland</p>	Communication required within the club to ensure policies and procedures are accessible
Complaints not being dealt with seriously	High	<ul style="list-style-type: none"> Complaints & Disciplinary procedure/policy Reporting procedure 	<p>Club committee</p> <p>Club children's officer</p> <p>Club Designated liaison person</p>	<p>Immediate action required</p> <p>All complaints should be recorded and passed on where applicable</p> <p>Consult with PU DLP or CI NSO</p>
REPORTING PROCEDURES				
Lack of knowledge of organisational and statutory reporting procedures	High	<ul style="list-style-type: none"> Reporting procedures /policy Safe recruitment policy Coach education policy Code of Conduct 	<p>Club committee</p> <p>Club Children's officer</p> <p>Club Designated Officer</p>	<p>Make policies, procedures available Include in Safeguarding Training (L1) in Coach Education Training</p> <p>Info sessions at start of season for coaches, captains, youth/adult team managers and parents.</p> <p>Include child friendly info for youth players regarding relevant processes</p>
Lack of awareness of Designated liaison person	Medium	<ul style="list-style-type: none"> Reporting procedures/policy 	DLP, CCO and Club committee	<p>Publicise identity of DLP and ensure info included in awareness sessions annually.</p> <p>CI Safeguarding Officer is the CI mandated person</p>
No Club Children's Officer /Relevant Person appointed	Low	<ul style="list-style-type: none"> Reporting procedures/policy Child Safeguarding policy 	Club committee	<p>Club appoints at least one person in each role and completes appropriate training.</p> <p>Publicise identity of DLP and CCO within your club and on club website.</p>



Concerns of abuse or harm not reported	High	<ul style="list-style-type: none"> Reporting procedures/policy Child Safeguarding Training – Level 1 Additional awareness sessions for parents and other relevant groups 	Club Committee, CCO, and DLP PU DLP CI NSO	Include in Safeguarding Training Publicise names of CCOs & MP Publicise internal and external reporting procedures
Not clear who children should talk to or report concerns to	Medium	<ul style="list-style-type: none"> Post the names of CCOs, DLPs and MP Display Club Children's Officer poster 	Club committee Club Children's officer Designated liaison person	Communicate in Club Include in Safeguarding Training Provide opportunities for children and parents to meet with CCO and DLP
Board training	High	<ul style="list-style-type: none"> Conduct board/committee safeguarding awareness training 	Club Committee and CCO	Communicate and train boards and committee to understand the organisations accountability for safeguarding.
FACILITIES				
Unauthorised access to designated children's play & practice areas and to changing rooms, showers, toilets etc.	High	<ul style="list-style-type: none"> Supervision policy Coach education (safeguarding 1) 	Club committee Club coach Club children's officer	Clarify roles and responsibilities prior to session starting
Unauthorised exit from children's areas	High	<ul style="list-style-type: none"> Supervision policy Coach education (SG 1) 	Club committee Club coach Club Children's Officer	Clarify responsibilities before session starts
Photography, filming or recording in prohibited areas	High	<ul style="list-style-type: none"> Photography policy and use of devices in private zones 	PU Club	Enforce policy in private changing and wet areas
Missing or found child on site	High	<ul style="list-style-type: none"> Missing or found child policy 	Club committee Club Children's officer	Refer to policy and inform Gardai / PSNI
Children sharing facilities with adults e.g. dressing, showers	High	<ul style="list-style-type: none"> Safeguarding policy Changing room policy 	Club committee Club Children's Officer Team coach	Plan with facilities management to create a suitable child centered environment in shared facilities



RECRUITMENT				
Recruitment of inappropriate people	High	<ul style="list-style-type: none"> Safe recruitment policy Two references Vetting policy 	Club committee	Ensure a comprehensive induction period for new sports leaders. Ongoing review
Lack of clarity on roles	Medium	<ul style="list-style-type: none"> Safe recruitment policy 	Club committee Club Children's officer Head coach	Role clarified during induction process and prior to each session
Unqualified or untrained people in role	Medium	<ul style="list-style-type: none"> Safe recruitment policy 	Youth Cricket head And head Coach with support from committee	Check qualification Ongoing review
COMMUNICATIONS AND SOCIAL MEDIA				
No communication of Child Safeguarding Statement or Code of Behaviour to members or visitors	Medium	<ul style="list-style-type: none"> Child Safeguarding Statement prominently displayed Code of Behaviour - distribute 	Club committee Club Children's Officer Cricket Ireland	Communicate Child Safeguarding Statement. Distribute Code or Sections as appropriate
Lack of awareness of 'risk of harm' with members and visitors	High	<ul style="list-style-type: none"> Child Safeguarding Statement Child Safeguarding policy Training policy 	CCO and Club	Circulate Child Safeguarding Statement Make child Safeguarding policy accessible Ongoing review
Unauthorised photography & recording of activities	High	<ul style="list-style-type: none"> Photography and Use of Images policy 	CI/PU / Club	Communicate Photography and Use of Images policy
Inappropriate use of social media and communications by under 18's	High	<ul style="list-style-type: none"> Communications policy Code of conduct 	Club Children's officer Club committee	Communicate communications policy
Inappropriate use of social media and communications with under 18's	High	<ul style="list-style-type: none"> Communications policy Code of conduct 	Club Children's officer Club committee	Communicate social media policy
GENERAL RISK OF HARM				
Harm not being recognised	High	<ul style="list-style-type: none"> Child Safeguarding policy Child Safeguarding Training 	Club committee Club Children's officer Club DLP PU DLP	Review reporting process and update as per CI / PU advice



Harm caused by - child to child - leader to child	High	<ul style="list-style-type: none"> ▪ Safeguarding policy ▪ Child Safeguarding Training ▪ Bullying policy ▪ Code of conduct ▪ Safe recruitment policy 	Club committee Club Children's Officer Club DLP PU DLP CI NSO	DLP follow up as required by process
General behavioural issues	Medium	<ul style="list-style-type: none"> ▪ Code of Conduct ▪ Complaints and disciplinary procedure 	Club committee Club Children's officer	Take disciplinary action where necessary sign code of conduct

This Child Protection Risk Assessment document has been discussed and reviewed by the following

(Pembroke Cricket Club 18/04/2019)

Signed: _____

Signed: _____

Print Name: Barry Tucker

Print name: Becca Gallagher

Role: Club President

Role: Club Childrens Officer

Date: _____

Date: _____

Explanation of terms used above:

1. Potential risk of harm to children – these are identified risks of harm to children whilst accessing activities in the Club/County/Region/NGB
2. Likelihood of harm happening – the likelihood of the risk occurring in the Club/County/Region/NGB measured as Low/Medium or High
3. Required Policy, Guidance and Procedure document – indication of the policy required to alleviate the risk contained in the Code of Ethics
4. Responsibility – provider should indicate where the responsibility for alleviating the risk lies
5. Further action - indicates further action that might be necessary to alleviate any risk ongoing
6. MP: Mandated Person appointed by Cricket Ireland
7. CCO: Club Children's Officer (Relevant Person)
8. DLP: Designated Liaison Person



9. PU DLP: Provincial Union Designated Liaison Person
10. CI: Cricket Ireland
11. NSO
12. National safeguarding Officer
13. Relevant Person: Person responsible for information about the Safeguarding Statement in the club, this role is assigned to the Club Children's Officer